



Bringing Personal Household Items into New Zealand

Please complete this form if you are coming to or have arrived in New Zealand (NZ), either for the first time or after having been overseas, and wish to bring your personal household items with you.

This form should be completed by the person who owns the items, and is bringing them into NZ.

Personal details

Given / First names:

Family name:

Date of birth:

Nationality:

Passport number:

Occupation:

Contact address in NZ:

Postcode:

Phone number:

Email:

Arrival into NZ

You will arrive, or have arrived, in NZ on this date:

dd/mm/yyyy

Country where you started this journey:

Countries visited or lived in, in the two (2) months before arriving in NZ:

Length of time since you lived in NZ: Never lived in NZ 1-20 Months 21+ Months

Your right to live in NZ:

NZ or Australian (AU) citizen

NZ Resident or Returning Residents visa

AU Permanent Residence or Return Residence visa

NZ Work visa for 12+ months

Work to Residence (skilled migrant category) or Long Term Business visa

Visitor visa that was issued for a minimum of three (3) years

Other, please specify:

Other adults covered by this declaration

E.g. If you are completing this form on behalf of your family group, please include the details of any other adults.

Family name:

Given / First name:

Date of birth:

Nationality:

Passport number:

Occupation:

Family name:

Given / First name:

Date of birth:

Nationality:

Passport number:

Occupation:

Family name:

Given / First name:

Date of birth:

Nationality:

Passport number:

Occupation:

Items information

Are you fully aware of everything that is being brought to NZ? YES NO

What is the estimated value of the items? NZ\$

How much did the transport/shipping of the items cost? NZ\$

Who packed the items? The Owner Removal Company Other:

Shipping reference number:

This will be found on your Air Waybill (Air Freight), Bill of Lading (Sea Freight) or Consignment Note (Couriers). This document will have the date the shipment is arriving/ has arrived in NZ, which port it is arriving or departing at, the number of the vessel or flight and the weight of the shipment.

Are any of the items:

Articles made from wildlife (endangered species)?	YES	NO
Medicines of any kind?.....	YES	NO
Objectionable or indecent articles of any kind in any format?.....	YES	NO
Cannabis or Methamphetamine utensils?	YES	NO
Weapons, or any parts of weapons, of any kind?.....	YES	NO
Cigarettes, Cigars, Tobacco or Alcohol?.....	YES	NO
Cash or Bearer Negotiable Instruments in any currency with a total value of NZ \$10,000 or more?	YES	NO
Cars, Motorcycles, Boats, Aircraft or any other type of motorised vehicle You will need to supply evidence of ownership (registration papers etc.) and evidence of value (sales agreement, receipt or independent valuation)?	YES	NO
C - Goods for Commercial/Business use (excluding personal work devices)?.....	YES	NO
N - New or Unused items?	YES	NO
G - Gifts for other people?.....	YES	NO
P - Items that belong to a person that is not listed on this declaration?	YES	NO

If you answered “Yes” to any of the questions above, please provide details:

Description of item	(See above)	Date of	Price paid	Currency
	C N G P	purchase		

Biosecurity questions

Are any of the items:

Food of any kind (dried, fresh, frozen, preserved, cooked, uncooked).	YES	NO
Animal products or animals , including but not limited to: meat (fresh or dried), eggs, dairy products, honey, raw unmanufactured products (skins, fur, feathers, bone, wool), hair, hunting trophies, fish/shell-fish (fresh, dried, or frozen), Chinese traditional medicines, shells and coral, ivory.	YES	NO
Plant or plant products , including but not limited to: Fresh or dried fruit and cones, vegetables, plants/flowers live and dried, plant cuttings and bud wood, bulbs or roots, seeds, pine antique and/or handcrafted wooden ornaments/carvings, cane, bamboo, basket ware, straw, Chinese traditional medicines	YES	NO
Equipment used with animals and/or plants , including but not limited to: Veterinary equipment/products, fishing gear, fish farming equipment, saddlery, work boots/clothing, pet bedding, gardening equipment/products and forestry equipment	YES	NO
Miscellaneous items such as: Used; Vacuum cleaners, spiked/studded/sprigged footwear (e.g. golf shoes, soccer boots), hiking boots, soiled footwear, water sports equipment, bicycles, boats, vehicles/car parts, camping equipment/tents, barbecues. Any; Christmas and/or Easter decorations, Pooja items.	YES	NO

While outside of NZ have any of the items in the shipment:

Been in contact with animals? YES NO
 Been used or stored in any rural areas including wilderness areas?..... YES NO

If you answered “Yes” to any of the above, please provide details:

Box Number Description of items

Supporting documents checklist

Copy of Passport (owner of the items)	Supplied	
Copy of visa or visa confirmation (owner of the items)	Supplied	N/A
Copy of Passport (if you are submitting this form on behalf of somebody else)	Supplied	N/A
Packing List.....	Supplied	
Shipping documents (Air Waybill/Bill of Lading/Arrival Notice/Consignment Note).....	Supplied	
Motor vehicle documents (if applicable).....	Supplied	N/A

Declaration

I declare that I have read and understood all the questions contained in this form, and the information provided is true, correct and complete. I acknowledge failure to comply may constitute an offence under the Customs and Excise Act 2018 or the Biosecurity Act 1993

Signature:

Date:

(You can sign by using a digital signature or typing your name)

The New Zealand Customs Service and the Ministry for Primary Industries may collect and use information for border management and border related risk management purposes under the Customs and Excise Act 2018, the Biosecurity Act 1993 and the Food Act 2014. This information will be stored on a secure joint New Zealand Customs and Ministry for Primary Industries database. Under the Privacy Act 1993 you have the right to request access and correction of any personal information you have provided or that the New Zealand Customs Service or the Ministry for Primary Industries holds on you. Information may be withheld from you for the reasons (for refusal of request) listed in Part 4 of the Privacy Act 1993. You may request access and correction through any office of the New Zealand Customs Service, or any office of the Ministry for Primary Industries.



PERSONAL EFFECTS - SUPPLEMENTARY DECLARATION TO BE COMPLETED BY THE IMPORTER ONLY

You must complete an **Unaccompanied Personal Baggage Declaration** (not this document) for all consignments.

This supplementary declaration is not mandatory; however the information on it will assist inspectors in deciding the biosecurity status of your goods. Non-completion may result in an inspection (at your cost) that may have been otherwise avoided; or inspection at a facility that may be inconvenient to you.

If more space is required to answer the questions please attach your own page to this declaration.

If prohibited or contaminated items are found they may be treated, reshipped, or destroyed at your cost.

CONSIGNMENT DETAILS

Name of importer:

Identifier e.g.
Container Number:

Name of agent :

FOODSTUFFS

1. Have you packed any **food**? *Includes honey, meat products, dried and canned foods and food in glass jars. If unsure tick yes.*

Yes

No

MPI recommends that you check food items are permitted before packing.

1a Specify the food items that you have packed:

TRADITIONAL OR HERBAL MEDICINES

2. Did you pack any **traditional medicines** or products made from herbs, plants, seeds, or animal products?

Yes

No

HOUSEHOLD ITEMS

3. Did you pack a **vacuum cleaner**?

Yes

No

3a Has it been emptied or the bag disposed of?

Yes

No

4. Do you pack any **outdoor furniture**? *Includes garden ornaments, planters, playground equipment*

Yes

No

4a Specify the items that you have packed:

4b Were they cleaned before being packed?

Yes

No

4c If yes – how?

GARDEN EQUIPMENT

5. Did you pack any **garden tools or equipment**?

Yes

No

Thoroughly clean¹ all garden tools (forks, rakes, trimmers etc) to ensure they are free of soil and vegetation.

5a Specify the items that you have packed:

5b Were they cleaned before being packed?

Yes

No

5c If yes - how?

6. Did you pack any **seeds and plant bulbs** with your garden equipment?

Yes

No

7. Did you pack a **lawnmower** and/or catcher?

Yes

No

7a Were they cleaned before being packed?

Yes

No

7b If yes - how?

RECREATIONAL GOODS

8. Did you pack any **recreational goods** such as any **tents or camping equipment, sports shoes, golf equipment, bicycles, or fishing equipment**?

Yes

No

Thoroughly clean¹ all sports equipment to ensure they are free of soil or vegetation.

8a Specify the items that you have packed below:

8b Were they cleaned before being packed?

Yes

No

8c If yes- how?

PET AND ANIMAL EQUIPMENT

9. Did you pack any **animal equipment** such as **saddlery, beehives, medicines, pet food, pet beds or cages**?

Yes

No

9a Specify the items that you have packed:

9b Were they cleaned before being packed?

Yes

No

9c If yes- how?

¹ All contaminating organic matter including mud, soil, dirt, leaves, grass, dust, any animal matter, etc. must be completely removed from the items.

ORNAMENTS AND CHRISTMAS DECORATIONS

<p>10. Do you have any ornaments? <i>Includes handicrafts and travel souvenirs; does not include ornaments made of glass and china.</i></p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p>10a Specify the items that you have packed:</p> <p>_____</p> <p>_____</p> <p>_____</p>		
<p>10b Do they contain animal skins, ivory, sea shells, coral or birds eggs?</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p>11. Do you have any Christmas or other festive decorations or wreaths?</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p>11a Are they 100% artificial? <i>They contain no plant or animal material.</i></p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

VEHICLES AND MACHINERY

<p>12. Are you shipping any vehicles or boats?</p> <p><i>Thoroughly clean all vehicles² and other machinery to ensure they are free of dirt, soil or vegetation.</i></p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p>7a Specify the types and numbers of items that you are shipping:</p> <p>_____</p> <p>_____</p>		
<p>13. Have you packed any spare parts, tyres or other machinery in your consignment?</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p>13a Specify the types and numbers of items that you are shipping:</p> <p>_____</p> <p>_____</p> <p>_____</p>		
<p>13b Were they cleaned before being packed?</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p>13c If yes – how?</p> <p>_____</p>		

DECLARATION BY THE IMPORTER/OWNER OF THE GOODS

I _____
(Full name)

being the importer/owner of the goods, hereby declare that I have read and understood all the questions contained in this form and that the information provided is true, correct and complete. I acknowledge that it is an offence under the Biosecurity Act 1993 to open or remove goods that do not have biosecurity clearance.

(Signature)

² Vehicles include any cars, trailers, boats, motorcycles, etc.

Note that vehicles requiring a ramp for inspection purposes will not be delivered direct to residence in New Zealand as they must go to a transitional facility approved for inspecting vehicles. This includes cars and trucks.